



### WHO MUST COMPLETE THE ONLINE TRAINING:

As the National Governing Body (NGB) for paddlesports in the U.S., the following ACA members and other individuals who come in contact with athletes must adhere to the ACA's SafeSport Policy and complete the core online training module:

- Coaches, any individual coaching a U.S. athlete
- Volunteers Traveling with Teams (*domestically & internationally*)
- Board of Directors
- Competition Individual Members includes athletes (18 years and older) traveling to sanctioned national and international competitions.
- **OPTIONAL:** minor athletes (17 and younger) have the option to complete age-appropriate minor athlete training at <https://uscenterforsafesport.org/>

### HOW TO COMPLETE THE ONLINE TRAINING:

- Click on the [ACA SafeSport link here](#)
  - Key Name: **NGBACA-1aLtvf**
- Create online profile
- **Complete all three training modules (*approximately 90 min*)**
  - **Sexual Misconduct Awareness Education**
  - **Emotional & Physical Misconduct**
  - **Mandatory Reporting: Understanding Your Responsibilities**
- Certificates
  - you will receive a digital certificate for completing each of the three modules ([sample certificate](#))
  - upon completing all three, you will then receive a SafeSport Trained Certificate ([sample certificate](#))
- Online Training FAQ ([PDF](#))

### MAINTAINING THE CERTIFICATION

The Training is valid for two (2) years.

- Maintain training by completing an annual ~20-minute Refresher course.
- The next required course should appear in the courses section of your profile within 60 days of your previous certificate's expiration.

### ADDITIONAL LINKS:

- <http://www.americancanoe.org/general/custom.asp?page=SafeSport>
- [Preventing and Addressing Abuse | U.S. Center for SafeSport \(uscenterforsafesport.org\)](https://uscenterforsafesport.org/)